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**SANTA BARBARA CITY COLLEGE**

College Planning Committee

Tuesday, May 7, 2013

3:00-4:30 p.m.

Room 218C

**Agenda**

**1.0 CALL TO ORDER**

**2.0 ANNOUNCEMENTS**

**3.0 INFORMATION ITEMS**

3.1 Replacement of Budgeted Positions – P. English

**4.0 DISCUSSION ITEMS**

4.1 Procedural Improvement for Voting on CPC Items – D. Nevins  
Currently some items with significant fiscal impact (e.g. positions) can be brought to CPC for discussion and a vote at the same meeting. This can make it difficult for representatives to discuss the details of a particular item with their constituencies. We would like to discuss implementing a process similar to the Senate where the default voting procedure for items is to bring them forward for a formal first reading and then at the next meeting vote. In true emergencies items can be moved to action at the same meeting but it requires a vote of CPC. We feel that it would strengthen the process of allocating College resources because of more buy-in from constituency groups

**5.0 ACTION ITEMS**

5.1 Non-smoking Campus – Second Reading – J. Sullivan (Att. 5.1)  
For the last nine years the campus has been a non-smoking campus with designated smoking areas. At this time the proposal is to make the campus “non-smoking” with no designated smoking areas. In the time that this proposal has gone through consultation there have been several announcements of other campuses that have gone non-smoking completely. Following are excerpts from some of the emails I have received in last couple of weeks:

“Why does the #1 college in the nation still allow smoking on its beautiful campus? The writing is on the wall, eventually all the campuses in California are going to become smoke-free...what are we waiting for?”

<http://newsroom.ucla.edu/portal/ucla/quitting-time-ucla-is-tobacco-245462.aspx>  
[http://en.wikipedia.org/wiki/List\\_of\\_smoke-free\\_colleges\\_and\\_universities#California](http://en.wikipedia.org/wiki/List_of_smoke-free_colleges_and_universities#California)

Another campus goes smoke free!

<http://www.glendalenewspress.com/news/tn-gnp-0420-glendale-community-college-goes-smoke-free.0,812044.story>

This has been implemented on the majority of college campuses and has been effective in preventing the problem of second hand smoke and eliminating the litter and blight of discarded cigarette butts.

5.2 SBPD Officer Assigned to SBCC – Second Reading – J. Sullivan (Att. 5.2)

We are recommending placing a full time Police Officer on Campus to provide support for the campus community. After discussions in college consultation and with the SBPD, the proposal has been modified to utilize a retired police officer for a four day 10 hour shift and officers on overtime for an evening five hour shift Monday through Thursday. After the fall semester, the college and the SBPD would file a report evaluating the effectiveness of the program. This would be brought through consultation in the spring semester. The cost of this program would be approximately \$109,000 per year.

5.3 CPC Classified Staff Hiring Process – First Reading – P. Bishop (Att. 5.3)

At the February 19, 2013 CPC meeting, a workgroup was formed to create a process for identifying and prioritizing classified staffing needs. This group was charged with constructing the criteria for soliciting, prioritizing and crafting a rubric for meeting classified needs. This document is the first draft of the work done by this CPC workgroup.

5.4 Request to Allocate District Funds to Support the Orfaea Early Learning Center – J. Friedlander (Att. 5.4)

CPC is being requested to consider allocating approximately \$210,000 per year from the college's general fund to enable it to continue operating the Orfaea Early Learning Center (OELC). The OELC serves as the instructional laboratory for the Early Childhood Education department and gives priority to providing day care for children of low income students, and for faculty and staff. The college contracted with a well-respected consultant with expertise in college operated early learning centers such as the OELC to determine if there were steps that could be taken to reduce the costs of operating the Center. The consultant was very impressed with the way the OELC was being operated and was not able to identify potential ways to reduce the costs of this program. A summary of the OELC budget is attached to this agenda item.

5.5 Program Review (PR) Resource Requests 2013-2014 – D. Nevins (Att. 5.5)

The items that have come to P&R through program review are listed on a spreadsheet which is located on your Google Drive under the item name "Program Review (PR) Resource Requests 2013-2014." CPC will be asked to take action on this recommendation.

## 6.0 ADJOURNMENT

6.1 The next regularly scheduled CPC meeting will be Tuesday, May 21, 2013 in Room 218C, 3:00- 4:30 p.m.